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**Report to**

Scrutiny Co-ordination Committee

2<sup>nd</sup> November, 2005**Report of**

Director of Legal and Democratic Services

**Title**

Outstanding Issues

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**1 Purpose of the Report**

- 1.1 To identify those issues on which further reports/actions have been requested/are outstanding so that members are aware of them and can monitor progress.

**2 Recommendations**

- 2.1 The Scrutiny Board is recommended to consider the list of outstanding issues as set out below and to ask the Member of the Management Board concerned to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

**3 Information/Background**

- 3.1 In May 2004, the City Council adopted an Outstanding Minutes system, linked to the Forward Plan, to ensure that follow up reports can be monitored and reported to Members
- 3.2 The table below outlines items where an action or report back to either Scrutiny Co-ordination Committee or another Scrutiny Board has been requested.

	<b>Subject</b>	<b>Date for Further Consideration</b>	<b>Responsible Officer</b>
1	<b>Plas Dol-y-Moch – Letting of Build Contract for Refurbishment Works</b> That this Committee be provided with a progress report on the refurbishment works during the course of the project. (meeting 9 <sup>th</sup> March, 2005, minute 125/04 refers)	2 <sup>nd</sup> November, 2005*	Head of Education and Libraries  John Hill

2	<b>Scrutiny Review – Investigation into the Development and Funding of Coventry Transport Museum</b> Report be on progress in relation to recommendation (a) in the report relating to retention of documents. (meeting 6 <sup>th</sup> July, 2005, minute 32/05 refers)	16 <sup>th</sup> November, 2005	Director of Legal and Democratic Services
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\* Identifies items where there is a report elsewhere on the agenda on this matter.

#### 4 Monitoring

4.1 This report will be considered and monitored at each meeting of the Scrutiny Co-ordination Committee.

#### List of background papers

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(Any enquiries should be directed to the above)

Other contributors:

Nil

Papers open to Public Inspection

**Description of paper**

None

**Location**